



## Waste Management

Acme Voyages is committed to responsible waste management as part of its broader sustainability strategy. Our waste management practices ensure compliance with national legislation and minimize environmental and community impact.

### **1. Legal Compliance**

All operational and office waste is handled in accordance with national laws and regulations. Licensed waste collection and disposal services are used where required, and any residual waste is managed to prevent harm to the local population or environment.

### **2. Waste Reduction and Recycling Measures**

Acme Voyages actively implements measures to reduce waste generation and promote recycling:

- **Segregation of waste:** All waste is sorted into recyclable, non-recyclable, and hazardous categories.
- **Recycling:** Paper, cardboard, plastics, and electronic waste are sent to certified recycling facilities.
- **Digital operations:** Wherever feasible, we minimize paper use through digital communications, invoicing, and record-keeping.
- **Reusable materials:** Use of reusable kitchenware, water bottles, and office supplies is encouraged to reduce single-use items.

### **3. Monitoring and Management**

- Waste volumes are tracked regularly to assess reduction efforts and identify opportunities for improvement.
- Staff are trained in proper waste handling, recycling procedures, and environmental responsibility.



#### **4. Recent Initiatives and Examples**

- Over the past year, the company has reduced paper consumption by **90%** through digital documentation and online communication.
- All old electronic equipment, including computers and printers, was sent to licensed e-waste recyclers.
- Hazardous waste, such as batteries and toner cartridges, is collected separately and disposed of through approved channels to ensure environmental safety.

#### **5. Continuous Improvement**

Acme Voyages continuously evaluates opportunities to further reduce, reuse, and recycle waste, exploring innovations such as composting organic waste from office kitchens and implementing eco-friendly office supplies.